



Employment Application

Rev. 10/2016

Applicant Information

Full Name: _____ Date of Application: _____
Last, First, M.I.

Referred by: _____
Employee/Client Name Relationship

Address: _____
Street Address Apartment/Unit #

City, State, ZIP Code

Phone: _____ Email: _____

Date Available: _____ Desired Salary: \$ _____

Position applied for: _____ Current registration # and state (if applicable): _____

Full Time **Part Time** Specify Hours: _____
(circle) Are you willing to work overtime? YES NO

Have you ever applied to/worked for Alpha & Omega Group? YES NO If yes, when? _____

Equal Opportunity Information

All qualified applicants will receive consideration for employment without regard to race, religion, creed, color, national origin, sex, age, handicap and/or disability.

Are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony or any misdemeanor? YES NO If yes, explain: _____

Driving may be a requirement for the position. Do you have a valid driver's license? YES NO

If you are a minor, can you produce the work certificate necessary to obtain employment? YES NO Not applicable



...Begin with the End in mind...

Education

High School: _____ City & State: _____
Did you graduate? YES NO Diploma: _____

College: _____ City & State: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ City & State: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ City & State: _____
From: _____ To: _____ Did you graduate? YES NO Degree: _____

If the position applied for calls for specific training, certifications, or courses, please list those that you've obtained:

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company/Position: _____ Phone: _____
E-mail: _____ City, State: _____

Full Name: _____ Relationship: _____
Company/Position: _____ Phone: _____
E-mail: _____ City, State: _____

Full Name: _____ Relationship: _____
Company/Position: _____ Phone: _____
E-mail: _____ City, State: _____

Previous Employment

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary:\$ _____ Ending Salary:\$ _____
Responsibilities: _____
From: _____ To: _____ Reason for Leaving: _____
May we contact your previous supervisor for a reference? YES NO

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in it may result in my release.

Signature: _____ Date: _____

Additional Relevant Information, If Any

Examples: additional membership in professional, honorary, or technical organizations, details of any convicted felonies, additional education, additional references, or additional previous employment.